



October 24, 2025

Call to Order:

Chair Metzger called the regular meeting to order at 8:00 a.m. In attendance:

Jay Metzger, PA – Chair
Misty Anderson, DO – Vice Chair (via Zoom)
Lacey Armstrong, MD (via Zoom)
Barbara Andrist
Bree Dewing, MD
Erica Hofland, MD
Justin Horner, MD
Mandi Johnson, MD
Robert Kemp, MD
Grant Lannoye, PA
Troy Pierce, MD
Michael Quast, MD
Lezlie Scott, ND
Stephanie Sievert
Richard Vetter, MD

Also present:

NDBOM Office and Staff: Sandra DePountis, Executive Director; Lynette McDonald, Deputy Executive Director; Zena Homan, MD, Medical Director; Stacy Moldenhauer, Litigation Counsel; and Austin Lafferty, General Counsel.

NDPHP representatives present: Maggie Seamands, NDPHP Executive Director; Dr. Missy Henke, NDPHP Medical Director.

Courtney Koebele, NDMA.

Also present for portions of the meeting: Carl Walker, MD; Richard Schoor, MD; Temp Patterson, MD; John Nagel, Jerry Holmes, and Jim McMillan – CyberNet Security.

Minutes

Ms. Andrist moved to approve the July 25, 2025, regular meeting minutes, seconded by Dr. Dewing, motion passed unanimously.

Physician Approval of Licenses

Dr. Kemp moved to approve the one-hundred and fourteen (114) licenses and waiver of interviews for physician applicants as presented, seconded by Dr. Johnson, motion passed unanimously by roll call vote.

Physician Assistant Approval of Licenses

PA Lannoye moved to approve the twenty-eight (28) licenses and waiver of interviews for physician assistants, as presented, seconded by Dr. Dewing, motion passed unanimously by roll call vote.

Genetic Counselor Approval of Licenses

Ms. Andrist moved to approve the nine (9) licenses and waiver of interviews for genetic counselors, as presented, seconded by PA Lannoye, motion passed unanimously by roll call vote.

Naturopathic Doctors

The Board discussed how the practice area of the supervising physicians should match that of the naturopath's practice and directed Director DePountis to update the applications for prescribing endorsement to reflect this requirement.

Dr. Pierce moved to approve the one (1) application for Independent Prescribing Endorsement, seconded by Dr. Johnson, motion passed by roll call vote with Dr. Quast voting no and all other Board members voting yes.

IMLC Licenses Granted

Twenty-one (21) Letters of Qualification for State of Principal Licensure and two hundred and thirty-seven (237) non-principal licenses were issued under the Compact. Deputy

Director McDonald provided updated statistics on North Dakota licenses issued via the IMLC with two hundred and twenty-two (222) total active SPLs and two thousand, nine hundred and twenty (2,920) NSPLs.

NDPHP Presentation and Report

Dr. Henke provided her yearly presentation to the NDBOM – outlining the roles and services of the NDPHP – providing valuable insight to the Board of Medicine.

Dr. Henke also presented the PHP Report of thirty-nine (39) active participants in the NDPHP – three (3) are Board ordered. Director Seamands also presented on the NDPHP’s current financial statements, operational updates, upcoming outreach activities, and referrals the NDPHP is prepared to handle on the Board’s behalf.

Interview for Licensure – Carl Walker, MD

Dr. Walker was interviewed for licensure by Dr. Dewing and the rest of the Board. Dr. Dewing made a motion to grant the license, seconded by Dr. Pierce, motion passed unanimously by roll call vote.

Interview for Licensure – Richard Schoor, MD

Dr. Schoor was interviewed for licensure by Dr. Horner and the rest of the Board. Dr. Horner made a motion to grant the license, seconded by Dr. Pierce, motion passed unanimously by roll call vote.

Petitions for Eligibility, Modification, and Completion

IPA v. Temp Petterson, MD – Petition for Unconditional Licensure/Order of Completion

Dr. Peterson petitioned the Board to remove the restrictions from his license implemented via amended Board Order – December 11, 2023. Dr. Kemp made a motion to grant an unrestricted license, seconded by Dr. Hofland, motion passed unanimously by roll call vote.

IPB v. Saja Zalzal, MD – Order of Completion

The Board reviewed a draft Order of Completion after Dr. Zalzal fulfilled all requirements of his disciplinary Order dated January 31, 2025. Ms. Andrist made a motion to approve the Order of Completion, seconded by Dr. Dewing, motion passed unanimously by roll call vote.

Manuel Castellanos, MD – Petition for Eligibility

Dr. Castellanos is petitioning the Board to grant an exception to the three-attempt exam limit rule under North Dakota Administrative Code 50-02-11-03.1(2) as it took him seven attempts to pass Step 1 of the USMLE, between 1993-1996. Dr. Castellanos is currently licensed in twenty-seven (27) other states, is ABMS certified in Pediatrics, and has practiced for over five years without discipline.

PA Lannoye made a motion to approve granting an exception to the three-attempt limit rule, seconded by Dr. Pierce, the motion passed unanimously by roll call vote.

Delinquent Payment of Investigative Costs

Information was provided on two past disciplinary cases that have delinquent repayment of fees under disciplinary Stipulations and Orders. Due to the nature of the complaints and petitions for forgiveness, Dr Kemp made a motion to forgive the debts, seconded by Dr. Johnson, motion passed unanimously by roll call vote.

IPA/IPB Disciplinary Cases

NDBOM v. Lawrence Bean, MD – Dr. Hofland made a motion to ratify approval the required disciplinary action of suspension of an IMLC license after the state-of principal license suspended, seconded by Ms. Seivert, motion passed unanimously by roll call vote of Board members.

IPA v. Mark Spicer, MD – Dr. Kemp made a motion to approve the Disciplinary Order of indefinite suspension of licensure, seconded by Ms. Sievert, motion passed unanimously by roll call vote of IPB members.

IPA v. Bernie Dallum, Jr., MD – Dr. Hofland made a motion to approve the Disciplinary Order of indefinite suspension of licensure, seconded by Dr. Horner, motion passed unanimously by roll call vote of IPB members.

IPA v. Kenny Chantasi, DO – Dr. Johnson made a motion to approve the Disciplinary Order of indefinite suspension of licensure, seconded by Ms. Sievert, motion passed unanimously by roll call vote of IPB members.

IPA v. Christopher Adams, MD – Dr. Kemp made a motion to approve the Disciplinary Order of indefinite suspension of licensure, seconded by ND Scott, motion passed unanimously by roll call vote of IPB members.

IPB v. Samuel Condon, MD – PA Lannoye made a motion to approve the Disciplinary Order requiring completion of a Board approved medical ethics course and CPEP’s record keeping course, seconded by Dr. Dewing, motion passed unanimously by roll call vote of IPA members.

IPB v. Shanon Sell, DO – Dr. Anderson made a motion to approve the Disciplinary Order of indefinite suspension of licensure, seconded by Dr. Armstrong, motion passed unanimously by roll call vote of IPA members.

Investigative Panel A report

Dr. Dewing, Chair, reported that Investigative Panel A reviewed a total of twenty-eight (28) cases, which included five (5) summary matter cases and eleven (11) malpractice cases. Of the cases: four (4) stipulations were approved, three (3) cases were tabled for further review, and one (1) Letter of Concern was issued; all other cases dismissed, or no action taken.

Investigative Panel B report

Dr. Hofland, Chair, reported that Investigative Panel B reviewed a total of thirty-two (32) cases which included five (5) summary matter cases and twelve (12) malpractice cases. Of the cases: two (2) stipulations were approved; one (1) Order was approved, three (3) cases were tabled for further review, and four (4) Letters of Concern were issued; all other cases dismissed, or no action taken.

COMMITTEE REPORTS

IT Committee (Dr. Johnson (chair), Drs. Dewing, Quast, and Vetter; PA Lannoye)

Dr. Dewing made a motion to approve the IT Committee's August 29, 2025, meeting minutes, seconded by Dr. Johnson, motion passed by IT Committee Members.

The IT Committee provided an update on the approval of Phase II of the IMLC API Integration. Dr. Horner made a motion to ratify approval of Addendum 3 to State Contract 003 for the implementation of Phase II, seconded by ND Scott, motion passed unanimously by roll call vote.

PHP Committee (Dr. Armstrong (chair), Dr. Johnson, PA Lannoye, Ms. Sievert)

Dr. Johnson made a motion to approve the PHP Committee's September 16 and 18, 2025, meeting minutes, seconded by Ms. Sievert, motion passed by PHP committee members.

NDBOM/NDPHP Contract

The contract between the NDBOM and NDPHP expires at the end of the year. The PHP Committee discussed updates to the current contract at its September 16 and 18, 2025, meetings, and authorized its attorneys and Executive Director to start negotiating with the NDPHP on terms of the contract.

At 9:47 a.m., Dr. Quast made a motion to enter an Executive Session to discuss the NDBOM/NDPHP contract pursuant to North Dakota Century Code section 44-04-19.1, attorney consultation and negotiation strategy and instruction, seconded by ND Scott, motion passed unanimously by roll call vote.

Present in the Executive Session were NDBOM Board Members and Staff.

The Executive Session adjourned at 10:13 a.m.

PA Lannoye made a motion to offer a new NDBOM/NDPHP contract to the NDPHP with terms discussed in Executive Session, seconded by Dr. Johnson, motion passed unanimously by roll call vote

NDPHP Policies and Procedures

As per contract and law, NDPHP is required to collaborate with the NDBOM on its policies and procedures. NDPHP has implemented numerous such P&P in the last year and these were reviewed by the NDBOM PHP Committee. A letter outlining a few suggestions was sent to the NDPHP for its consideration. PA Metzger made a motion to ratify the recommendations from the NDBOM PHP Committee to the NDPHP, seconded by Dr. Quast, motion passed unanimously by roll call vote.

NDBOM Policies involving NDPHP

The PHP Committee also reviewed two NDBOM policies for consideration – one involving how Panel Ordered referrals are processed and one involving application/investigatory referrals to the NDPHP. Ms. Andrist made a motion to approve the proposed policies as presented, seconded by Dr. Dewing, motion passed unanimously by roll call vote.

Working Group on Alternative Pathways to Licensure for International Medical Physicians

The inaugural meeting of the working group was held on September 17, 2025, with Board members Ms. Andrist and Dr. Anderson, former Board member Dr. Houle; and Board staff ED DePountis and MD Homan, attending. In addition to NDBOM representatives, there were sixteen (16) other attendees present including individuals from various state agencies, hospital facilities, and IMPs. An introduction to the Board's working group, goals, education, and other state licensure/practices were presented. The Working Group is set to meet every other month with opportunities for all present to be able to provide information and presentations.

Legislative Update

The Legislature convened a Rural Health Transformation Committee to review North Dakota's application for funding under the federal Rural Health Transformation Program grant. In an effort to obtain additional points for scoring, the Committee approved five bills on October 21, 2025, that will be submitted for consideration at a special session convening in January 2026. The Board discussed its positions on the following bills:

- Requiring physicians to obtain CME in nutrition as part of renewal requirements for licensure.
- Passed the PA Compact into law.
- Allowing pharmacists to order and perform lab testing and independently prescribe drugs.

The Board spent time reviewing and discussing the pharmacists bill noting numerous concerns with the current language. Based on the discussion, Dr. Kemp made a motion to remain neutral on the CME and Compact bill, but oppose the pharmacist bill as written, and delegate authority to the LRL Committee to review and come up with alternative language, seconded by ND Scott, motion passed unanimously by roll call vote.

Policies and Procedures Review

3 Exam Limit Attempt Law/Rules. At the last meeting, the Board requested additional information on the law/rule regarding a 3-exam attempt limit for licensure. Director DePountis conducted the research and presented the information to the Board. Based on the research, the Board did not feel a change should be made at this time.

Discussion on Licensure Eligibility. Due to other jurisdictions passing various laws affecting licensure eligibility, the office has been inundated with questions on what these laws are in North Dakota. Information was provided for the NDBOM to review and verify what it considers acceptable and approved post-graduate education, acceptable experience and training equivalent to post-graduate training, and guidance on what it will require for a uniquely qualified license. Dr. Pierce made a motion to approve policy outlining that post graduate training must be accredited by the ACGME, AOA, or RCPSC; and that minimal qualifications for a uniquely qualified license requires a full, unrestricted license in good standing in another state, 2 years of practice, and passage of USMLE (or its equivalent) or COMLEX, seconded by ND Scott, motion passed unanimously by roll call vote.

NDBOM and AI

The Board next considered a proposal on implementing AI into Board office operations – specifically into the investigation and disciplinary process. Due to the highly confidential and

sensitive nature of the documents, information, and process itself – the Board office reached out to CyberNet Security for aid in implementation. The Board currently has a contract with CyberNet for cyber security audits/assessments, cyber security training, and aid in email reporting for scam/malware/phishing. A Scope of Work and Draft Contract was presented to the Board with John Nagel – President of CyberNet Security – answering questions.

Dr. Pierce made a motion to delegate authority to the IT Committee to negotiate and execute a contract with CyberNet Security in compliance with procurement laws, approve the Contract with CyberNet Security seconded by Dr. Vetter, motion passed unanimously by roll call vote (Dr. Armstrong not present for the vote).

Office Update.

- 2025 IAMRA Conference Update from attendees.
- FSMB Advisory Council on Board Executives from Director DePountis.
- FSMB Trauma Informed Regulation conference – scholarship available for Board member to attend – request for any interested to contact the chair and ED within the week. Dr. Johnson expressed interest in attending.
- Yearly evaluation of Director DePountis and office salary review. Dr. Kemp made a motion to approve Director DePountis' Contract Addendum and 2026 staff salaries as presented, seconded by Dr. Horner, motion passed unanimously by roll call vote (Dr. Anderson not present for the vote).

The meeting was adjourned at 12:01 p.m.

Sandra DePountis

Sandra DePountis
Executive Director