

NORTH DAKOTA BOARD OF MEDICINE

SPECIAL MEETING

August 8, 2023

The Zoom meeting was called to order at 12:00 p.m. via Zoom. Attending the meeting:

Catherine Houle, MD – Chair
Misty Anderson, DO
Barbara Andrist
Lacey Armstrong, MD
Stephanie Barth
Bree Dewing, MD
Zena Homan, MD
Justin Horner, MD
Robert Kemp, MD
Grant Lannoye, PA
Lezlie Link, ND
Jay Metzger, PA
Troy Pierce, MD

Absent: Michael Quast, MD, and Mandi Johnson, MD

Also present: Sandra DePountis, executive director; and Allyson Hicks, general counsel.

The Board reviewed an updated NDBOM/NDPHP draft contract incorporating terms proposed by the NDPHP. Dr. Kemp made a motion to accept the amendments to the 2023 contract, seconded by PA Metzger, the motion passed unanimously by roll call vote of members present.

The Board reviewed a proposed contract to hire a graphic design artist through CyberNet Securities by BEK to design a logo, licenses, and letterhead for the Board of Medicine. Three bids were solicited for the project. One contractor never returned any calls/emails and one respectfully declined as they were too busy at this time to take on the project. PA Metzger made a motion to approve the graphic design contract, seconded by Dr. Anderson, the motion passed unanimously by roll call vote of members present.

The Board's Fireside contract expires September 30, 2023, with four options to renew. Dr. Kemp made a motion to approve a one-year renewal option with Fireside, seconded by Dr. Dewing, the motion passed unanimously by roll call vote of members present.

The Board reviewed its Participating Addendum to State Contract #005 – Albertson Consulting. The State Contract and PA Addendum expire on October 1, 2023; however, the State Contract must be renewed before the Board would be eligible to renew its PA. Dr. Anderson made a motion to authorize Director DePountis to sign a two-year renewal of the Board's PA with Albertson upon a new master Contract #005 being approved by the State, seconded by Dr. Pierce, the motion passed unanimously by roll call vote of members present.

The meeting was adjourned at 12:30 p.m.

Sandra DePountis

Sandra DePountis
Executive Director